

MCERTS Inspection Checklist

Familiarise yourself with the latest MCERTS compliance guidance.

It's a good idea to get up-to-date with the Environment Agency's latest MCERTS performance standards and conduct an internal audit to highlight any areas of concern ahead of the inspection.

Make sure the inspector will be able to access the site.

Please ensure any necessary paperwork to allow our team access has been completed ahead our visit and let us know about any training or ID requirements as well as any site-specific risks.

Ensure there will be a qualified team member on site.

It's a good idea to make sure that whoever is on site to welcome the inspector has a good working knowledge of the system and is able to answer any questions.

Get your paperwork ready.

The inspector will need to see a copy of your Consent to Discharge and/or permit, along with maintenance and calibration records.

Collate any representative flow data you have to hand, or make Cloud data available to the inspector.

The inspector will typically need to see a 15 minute spot average and daily volumes. This will help them understand the site's discharge pattern and any variations in flow rate and will be useful if there are unusual flow levels on the day of inspection.

Check your maintenance programme.

Poorly maintained equipment can cause flow meters to give incorrect readings. Your flow system should be in good condition and well maintained and we will need to check maintenance records to asses how effective your maintenance programme is.

Make sure the flow meter display unit is accessible.

The inspector will need to see the make/model, connect a laptop to download the data, and possibly interrogate settings to ensure correct set-up.

Check the location of the flow meter.

Our inspector will need to carry out detailed checks, including a flow test. Please make us aware in plenty of time if there are any specialist requirements such as confined space entry. Remember, we may need to access the flow channel and/or isolate the flow.